



**Andersonville Special Service Area #22  
January 29<sup>th</sup> 2018**

- I. Call to Order
- II. Welcome & introductions
- III. Approval of last meeting's minutes
- IV. Financial report
- V. Audit review
  - a. Independent audit review by DPD
  - b. 2017 audit – ACT Group
- VI. Services report
  - a. Customer Attraction
    - i. Holiday decorations
  - b. Public Way Aesthetics
    - i. Façade/green building rebate program – 2017 grants
  - c. Sustainability & Public Places
    - i. People spots
  - d. Economic & Business Development
  - e. Safety Programs
  - f. SSA Management
  - g. Personnel
- VII. Commissioners
- VIII. Reports from Chamber and ASCA
- IX. Adjournment



**Andersonville SSA #22**  
www.andersonville.org

November 13<sup>th</sup>, 2017  
Commission Meeting Minutes  
Andersonville SSA #22

**Commissioners:**

Rolando Esparza  
*Property owner, 5643 N. Clark*

Farah Essa  
*Lake Shore Schools and property owner, 5611 N. Clark*

Mike Sullivan  
*The SOFO TAP, 4923 N. Clark*

Andy Peters  
*TrueNorth, 5507 N. Clark*

Joanna Miner Thomas  
*Presence, 5216 N. Clark*

Pete Valavanis  
*Property owner, 5225 N. Clark*

**Staff:**

Sara Dinges  
*Executive Director*

Danny Drees  
*Membership and Communications Manager*

Joelle Scillia  
*Marketing Director*

David Oakes  
*Business Services Manager*

Laura Austin  
*Community and Events Manager*

Commissioners attending:, Mike Sullivan, Farah Essa, Andy Peters, and Joanna Miner

Commissioners not present: Rolando Esparza and Peter Valavanis

Guests: Nadeen Kieren

Staff: Sara Dinges and David Oakes

**Call to Order**

1. Farah Essa called to order at 9:35am

**Approval of last meeting's minutes**

1. Sullivan provided minor edits to previous minutes. Minutes will be amended. Motion to approve minutes by Sullivan. Miner Second. Minutes approved.

**Financial report**

1. Balance sheet is on track. In Quickbooks, we will be updating SSA expense categories to align with categories provided by the city.
2. Dinges and Sullivan will follow up with our auditor regarding the TIF Rebate and where it should live on SSA books.  
TIF surplus money given back to the SSA by the City of Chicago is divided up over a set amount of years. TIF surplus that isn't used returns to the original tax bodies.
3. We will bid out for our next auditor for 2018
4. Special Events -Spending increased, per approval of Commission, because of dedicating money for Arts Week.
5. Economic Development-We will be adding a trolley service to our holiday events.
6. Public Way Aesthetics-All listed categories have been updated to match the city's labeling of the categories.
7. Way Finding/Signage-Our third kiosk has been paid for and will be anchoring the corner of Berwyn and Clark.



## **2018 RFP Review**

### Litter Abatement

Cleanslate by CARA

1540 S Ashland Ave 60608

Cost of Services for 2018: 26,400

Cleanslate is extremely responsive to any requests and has been a great partner this year.

Cleanstreet

3501 W. Fillmore Street 60624

Cost of Services for 2018: \$24,792.50

Cost reduction for a three year contract

Cleanstreet has been providing SSA services around Chicago for about 15 years. They have serviced SSA 22 prior to Cleanslate.

Essa: Motion to hire Cleanslate by CARA. All in favor: unanimous committee support

### Pressure Washing

Advanced Pro Clean INC.

11036 S Homan Ave. 60655

Cost of Service for 2018: \$13,600

Pressure Washing Unlimited

3448 S. Western Avenue 60608

Cost of Services for 2018: \$11,040.62

5% discount if paid within ten days of invoice

Price negotiation is available

\*also offers snow removal within their scope.

Committee has requested to contact the referrals of Pressure Washing Unlimited

### Snow Removal and General Contractor

Patch Landscaping

6107 N. Ravenswood Avenue 60660

Cost of Service for 2018-\$26,920

Discussion of difficulty communicating with Patch this year and how to approach future years.

Consistency is needed to maintain a walkable pedestrian-friendly district

Essa: Motion to hire Patch Landscaping for Snow Removal

All in favor: unanimous committee support with conditions

Lo Destro Construction Company  
211 East Ontario, Suite 500, Chicago, IL 60611

First time SSA Contract  
Broad scope: Weeding, General Maintenance, and Snow removal,  
Offers General Contracting and Snow Removal  
Has shown incredible response time and has done really well with The Chicago Magic Lounge build.

Lucas Contracting

Michael Lucas has been our "Go to Guy" for some time now. Wants to continue helping when he can with various jobs around the neighborhood. Does not do Snow Removal

More information is required before an official vote, but we should use both to make sure the general contractor project are taken care of in a timely manner.

### **Service Report**

**Customer Attraction-** Good engagement from businesses in this year's events. We had three times the number of businesses participate in Arts Week than last year. The Red Eye and Tribune were great with Ad placement for a better price.

**Holiday-**We have launched #AlwaysAndersonville shop local campaign this holiday season with the intent on it going into the next year. Participants can pledge to shop, dine, and support local businesses. A video, produced by Senn HS, and print collateral were produced to accompany the campaign.

The #Alwaysandersonville Campaign will be in conjunction with four Late Night Shopping Events in the first four weeks in December.

The committee would like us to use WBEZ to advertise for the holidays because their listener base is more Andersonville. It is a little more expensive than the Red Eye or the Tribune, but worth the exposure.

A side conversation about hiring ex DNAinfo reporters was discussed as a possibility for neighborly marketing and PR outlet.

Hiring a publicist to split with other neighborhoods to see if we can do more with less. More information is needed to bid out Publicist for 2018.

### **Public Ways**

**Green Building Initiatives Rebate Program and Façade Rebate Program-** Administered by the Andersonville Chamber of Commerce and is cultivated by the Andersonville Design Committee. The chamber would like a SSA commissioner to aid in the process of distribution of funds allocated to both grant programs.

Committee discussion:

A representative from the Andersonville Chamber of Commerce, Andersonville Sustainable Community Alliance and the SSA #22 should all be on the design committee.

Guidelines' intent is to grant businesses the ability to invest in their businesses and help maintain charm and beautification of the district.

The applications are too long and must be shortened for more clarity of what is relevant to today's businesses.

-Historic Preservation Fund

-Entrepreneur Fund

### **Sustainability- Nothing to report**

### **Economic Development and Business Development**

- i. New Mapping tool created by PLACE Consulting will allow us to keep track of every aspect of our SSA district through open data.
- ii. Great tool to help with available properties
  - Business mix
  - inventory of street furniture and fixtures
  - Provide information if in a TIF, zoning, and permits pulled.
- iii. Next year we will map all SSA furniture

### **Safety-Nothing to Report**

#### **Commissioners**

Nadeen Kieren's application has been submitted and we are awaiting City Council process.

We will send an update on who on the commission has renewal dates approaching.

### **Next Year's Meeting Calendar:**

**January 22, 2018**

**May 21, 2018**

**July 9, 2018**

**September 10, 2018**

**November 12, 2018**

### **Adjournment**

1. Farah Essa motioned to adjourn. Mike Sullivan seconded. Meeting adjourned.

**Andersonville SSA #22**  
**Balance Sheet**  
As of December 31, 2017

	Total	
	As of Dec 31, 2017	As of Dec 31, 2016 (PY)
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Bank Accounts</b>		
Andersonville SSA #22	27,024	12,710
<b>Total Bank Accounts</b>	<b>\$ 27,024</b>	<b>\$ 12,710</b>
<b>Accounts Receivable</b>		
Accounts Receivable	0	0
<b>Total Accounts Receivable</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Other Current Assets</b>		
Due from the City of Chicago	0	38,266
Prepaid Expenses	0	16,794
<b>Total Other Current Assets</b>	<b>\$ 0</b>	<b>\$ 55,060</b>
<b>Total Current Assets</b>	<b>\$ 27,024</b>	<b>\$ 67,770</b>
<b>TOTAL ASSETS</b>	<b>\$ 27,024</b>	<b>\$ 67,770</b>
<b>LIABILITIES AND EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
Accounts Payable	2,659	0
<b>Total Accounts Payable</b>	<b>\$ 2,659</b>	<b>\$ 0</b>
<b>Total Current Liabilities</b>	<b>\$ 2,659</b>	<b>\$ 0</b>
<b>Total Liabilities</b>	<b>\$ 2,659</b>	<b>\$ 0</b>
<b>Equity</b>		
Retained Earnings	67,770	92,016
Net Income	-43,405	-24,246
<b>Total Equity</b>	<b>\$ 24,365</b>	<b>\$ 67,770</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 27,024</b>	<b>\$ 67,770</b>

**Andersonville SSA #22**  
**Profit and Loss**  
January - December 2017

	<u>Total</u>	
	<u>Jan - Dec 2017</u>	<u>Jan - Dec 2016 (PY)</u>
<b>Income</b>		
<b>Tax levy</b>		
2010 Tax Levy		-950
2011 Tax Levy	-6,512	-265
2012 Tax Levy	-575	-3,484
2013 Tax Levy	-3,114	-1,457
2014 Tax Levy	-1,256	3,982
2015 Tax Levy	4,146	215,995
2016 Tax Levy	206,231	
Interest	10	2
TIF Rebate - City Fund 338	-39,846	3,393
<b>Total Tax levy</b>	<b>\$ 159,084</b>	<b>\$ 217,215</b>
<b>Total Income</b>	<b>\$ 159,084</b>	<b>\$ 217,215</b>
<b>Gross Profit</b>	<b>\$ 159,084</b>	<b>\$ 217,215</b>
<b>Expenses</b>		
<b>Programs</b>		
<b>Customer Attraction</b>		
Display ads	6,725	10,017
Holiday Decorations	10,569	12,827
Print materials	9,409	11,983
Social Media Outreach	405	
Special events	4,356	
<b>Total Customer Attraction</b>	<b>\$ 31,464</b>	<b>\$ 34,826</b>
<b>Economic/Business Development</b>		
Economic Impact Study/Market Study/Branding Study	5,638	
Shuttle Service Non-Personnel Expenses	1,320	
Site Marketing (materials, services, etc.)	897	
Strategic Planning	1,813	
<b>Total Economic/Business Development</b>	<b>\$ 9,667</b>	<b>\$ 0</b>
<b>Facade improvements</b>		
Facade enhancement program		12,363
Green improvements		2,701
<b>Total Facade improvements</b>	<b>\$ 0</b>	<b>\$ 15,063</b>
<b>Public Way Aesthetics</b>		
Facade Enhancement Program - Rebates	18,288	
Green Building Incentive Program	2,250	
Landscaping	15,708	16,866
Public Art	6,250	
<b>Public Way Maintenance</b>		
Sidewalk cleaning	24,948	30,646

Sidewalk power washing	9,600	11,970
Sidewalk snowplowing	23,987	25,927
<b>Total Public Way Maintenance</b>	<b>\$ 58,535</b>	<b>\$ 68,543</b>
Streetscape Elements	1,797	30,418
<b>Total Public Way Aesthetics</b>	<b>\$ 102,827</b>	<b>\$ 115,827</b>
<b>Total Programs</b>	<b>\$ 143,958</b>	<b>\$ 165,717</b>
<b>SSA Management</b>		
Commission Meetings and Trainings	9	
Liability/Property Insurance	742	742
Office equipment lease & maint.	1,166	836
Office rent	4,205	4,205
Office supplies	2,492	2,492
Office Utilities/Telephone	900	900
Program support	6,684	37,424
Service provider admin support	39,367	25,993
SSA Audit	3,000	3,200
<b>Total SSA Management</b>	<b>\$ 58,565</b>	<b>\$ 75,792</b>
<b>Total Expenses</b>	<b>\$ 202,523</b>	<b>\$ 241,509</b>
<b>Net Operating Income</b>	<b>-\$ 43,439</b>	<b>-\$ 24,294</b>
<b>Other Income</b>		
Interest Income	34	48
<b>Total Other Income</b>	<b>\$ 34</b>	<b>\$ 48</b>
<b>Net Other Income</b>	<b>\$ 34</b>	<b>\$ 48</b>
<b>Net Income</b>	<b>-\$ 43,405</b>	<b>-\$ 24,246</b>

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**Andersonville SSA #22**  
**Budget vs. Actuals: FY\_2017 - FY17 P&L**  
 January - December 2017

	Actual	Total Budget	% of Budget
<b>Income</b>			
<b>Tax levy</b>			
2011 Tax Levy	-6,512		
2012 Tax Levy	-575		
2013 Tax Levy	-3,114		
2014 Tax Levy	-1,256		
2015 Tax Levy	4,146		
2016 Tax Levy	206,231	206,643	99.80%
Interest	10		
TIF Rebate - City Fund 338	-39,846	8,853	-450.09%
<b>Total Tax levy</b>	<b>\$ 159,084</b>	<b>\$ 215,496</b>	<b>73.82%</b>
<b>Total Income</b>	<b>\$ 159,084</b>	<b>\$ 215,496</b>	<b>73.82%</b>
<b>Gross Profit</b>	<b>\$ 159,084</b>	<b>\$ 215,496</b>	<b>73.82%</b>
<b>Expenses</b>			
Late collections and interest		-21,113	0.00%
Loss collection		-2,857	0.00%
<b>Programs</b>			
<b>Customer Attraction</b>			
Display ads	6,725	6,000	112.08%
Holiday Decorations	10,569	15,500	68.19%
Print materials	9,409	14,500	64.89%
Social Media Outreach	405	500	80.95%
Special events	4,356	6,250	69.70%
<b>Total Customer Attraction</b>	<b>\$ 31,464</b>	<b>\$ 42,750</b>	<b>73.60%</b>
<b>Economic/Business Development</b>			
Economic Impact Study/Market Study/Branding Study	5,638	10,650	52.93%
Shuttle Service Non-Personnel Expenses	1,320	5,400	24.44%
Site Marketing (materials, services, etc.)	897	1,500	59.81%
Strategic Planning	1,813	2,000	90.63%
<b>Total Economic/Business Development</b>	<b>\$ 9,667</b>	<b>\$ 19,550</b>	<b>49.45%</b>
<b>Public Way Aesthetics</b>			
Facade Enhancement Program - Rebates	18,288	27,650	66.14%
Green Building Incentive Program	2,250	4,000	56.25%
Landscaping	15,708	13,000	120.83%
Public Art	6,250	3,500	178.57%
<b>Public Way Maintenance</b>			
Sidewalk cleaning	24,948	30,000	83.16%
Sidewalk power washing	9,600	13,500	71.11%
Sidewalk snowplowing	23,987	32,000	74.96%
<b>Total Public Way Maintenance</b>	<b>\$ 58,535</b>	<b>\$ 75,500</b>	<b>77.53%</b>
Streetscape Elements	1,797	3,500	51.34%

Way Finding/Signage		11,361	0.00%
<b>Total Public Way Aesthetics</b>	<b>\$ 102,827</b>	<b>\$ 138,511</b>	<b>74.24%</b>
<b>Sustainability &amp; Public Places</b>			
Bike transit enhancements		1,500	0.00%
<b>Total Sustainability &amp; Public Places</b>	<b>\$ 0</b>	<b>\$ 1,500</b>	<b>0.00%</b>
<b>Total Programs</b>	<b>\$ 143,958</b>	<b>\$ 202,311</b>	<b>71.16%</b>
<b>SSA Management</b>			
Commission Meetings and Trainings	9	250	3.69%
Conferences & Training		1,000	0.00%
Liability/Property Insurance	742	720	103.05%
Office equipment lease & maint.	1,166	836	139.48%
Office rent	4,205	3,975	105.79%
Office supplies	2,492	2,492	100.00%
Office Utilities/Telephone	900	1,325	67.92%
Postage		300	0.00%
Program support	6,684		
Service provider admin support	39,367	43,850	89.78%
SSA Audit	3,000	3,550	84.51%
Storage Space Fees		1,000	0.00%
Supplies		500	0.00%
<b>Total SSA Management</b>	<b>\$ 58,565</b>	<b>\$ 59,798</b>	<b>97.94%</b>
<b>Total Expenses</b>	<b>\$ 202,523</b>	<b>\$ 238,139</b>	<b>85.04%</b>
<b>Net Operating Income</b>	<b>-\$ 43,439</b>	<b>-\$ 22,643</b>	<b>191.84%</b>
<b>Other Income</b>			
Interest Income	34		
<b>Total Other Income</b>	<b>\$ 34</b>	<b>\$ 0</b>	
<b>Net Other Income</b>	<b>\$ 34</b>	<b>\$ 0</b>	
<b>Net Income</b>	<b>-\$ 43,405</b>	<b>-\$ 22,643</b>	<b>191.69%</b>

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Sara Dinges &lt;sdinges@andersonville.org&gt;

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**SSA 22 - TIF Surplus Question****Roschen, Mark** <Mark.Roschen@cityofchicago.org>

Wed, Dec 13, 2017 at 11:55 AM

To: Sara Dinges &lt;sdinges@andersonville.org&gt;

Cc: "office andersonville.org" &lt;office@andersonville.org&gt;, Mike Sullivan &lt;mike@rootcollective.com&gt;, "Brutus, Patrick" &lt;Patrick.Brutus@cityofchicago.org&gt;

Hi Sara,

The current TIF Rebate account balance for SSA 22 is \$99,003. Given this balance, DPD will make 9 annual payments of \$11,000, to SSA 22 starting in 2018. The number of payments corresponds to the years remaining in the SSA term. If additional TIF Surpluses are declared in the future, the account balance will increase and the payments will be recalculated based on equal payments over the remaining years in the SSA term.

For auditing purposes, \$99,003 could be listed as accounts receivable for the end of 2017. It is important to note that the Treasurer's Report will only list the TIF Surplus distribution in the past year, and does not reflect the current balance in the account, or the amount of the annual TIF Rebate payment made to the local SSA account as part of the SSA's budget.

Hope this helps. Let us know if you have further questions.

Mark

**Mark Roschen**

Assistant Commissioner - SSA Program

Neighborhood Development Division

312.744.1083

[mark.roschen@cityofchicago.org](mailto:mark.roschen@cityofchicago.org)**Department of Planning and Development**

121 N. LaSalle, Room 1003 Chicago, IL 60602

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**From:** Sara Dinges <sdinges@andersonville.org>**Sent:** Wednesday, December 13, 2017 10:49 AM**To:** Roschen, Mark**Cc:** office [andersonville.org](mailto:office@andersonville.org); Mike Sullivan**Subject:** SSA 22 - TIF Surplus Question

Hi Mark,

Hope this finds you well.

I am reaching out with a best practices question of how the TIF surplus should live on our SSA books. Earlier this year, our auditor said we must change our practice from adding the annual payments as we receive them to adding the total amount promised by the City in our Treasurer's Report.

As you can see on the attached P&L, it is creating a situation where we look \$27,000 in the red for 2017.

I fear this does not reflect well on the SSA if our financials were to be FOIA'd. And I have concerns DPD could question our use of funds.

Do you have guidance on how we should handle our auditor's request and/or if there could be concerns with our year-end financials?

Thank you,

Sara

**Sara Dinges****Executive Director**

Andersonville Chamber of Commerce

and Andersonville Sustainable Community Alliance

5153 N. Clark Street, #204

Chicago, IL 60640

**New office hours: M-F:** 9:00am-5:30pm **Sa:** 10am-3pm[sdinges@andersonville.org](mailto:sdinges@andersonville.org)

p (773) 728-2995 x 105

f (773) 728-6488

[www.andersonville.org](http://www.andersonville.org)



DEPARTMENT OF PLANNING AND DEVELOPMENT  
CITY OF CHICAGO

December 14, 2017

Sara Dinges  
Executive Director  
Andersonville Chamber of Commerce  
5153 North Clark Street, #204  
Chicago, IL 60640

RE Desk Review of Audit Report for Special Service Area #22  
Fiscal Year Ended December 31, 2016

Dear Ms. Dinges:

The City has reviewed your "Independent Auditor's Report" and accompanying financial statements for the year ended December 31, 2016 for SSA #22. The result of our review indicated the following:

1. Per Section 3.07, Records and Audits, the Special Service Area Provider is required to provide annual audited financial statements to the City of Chicago and the Special Service Area Commission within 120 calendar days after the end of the calendar year. Our review of the "Independent Auditors' Report" package revealed that the audited financial statements were submitted after the required 120 calendar days.
2. Per the Special Service Area (SSA) Audit Guidelines, Exhibit 9, your auditors are required to disclose all exceptions to the requirements of the Service Provider Agreement in the Summary Schedule of Findings. When an exception to the Agreement requirements is identified and disclosed, a Corrective Action Plan (CAP) is required to be disclosed within the Summary Schedule of Findings. The CAP represents the Special Service Area Providers plan to correct identified findings. For the year ended December 31, 2016, we noted that findings disclosed in the Summary Schedule of Findings did not include a Corrective Action Plan.

We have brought the findings above to your attention as they are an important consideration within the Special Service Area (SSA) Audit Guidelines. No response to these comments for the year ended December 31, 2016 is required. However, we will continue to monitor for compliance with the requirements established in the Special Service Area (SSA) Audit Guidelines in future fiscal years.

Thank you for your prompt attention to this matter.

Sincerely,

Mark Roschen  
Assistant Commissioner

cc: Alderman O'Connor, Alderman Pawar, Alderman Osterman, Rolando Esparza, Carol Jones  
MR/bt

<b>Income</b>	<b>Submitted Budget</b>	<b>Real Budget</b>
Collectable Levy	\$ 210,450	\$ 210,450
Estimated Loss Collection	\$ 3,250	\$ 3,250
Carry Over	\$ 45,000	\$ 3,700
TIF Rebate	\$ 11,000	\$ 11,000
Estimated Late Collections and Interest	\$ 3,249	\$ -
	<b>\$ 272,949</b>	<b>\$ 228,400</b>
<b>Expense</b>		
<b>Customer Attraction</b>		
Website	\$ -	
Special Events	\$ 6,250	\$ 4,000
Free Wi-Fi Program	\$ -	
Social Media Outreach	\$ 500	\$ 500
Decorative Banners	\$ -	
Holiday Decorations	\$ 15,500	\$ 15,500
Print Materials	\$ 14,500	\$ 14,500
Display Advertising	\$ 6,000	\$ 6,000
	<b>\$ 42,750</b>	<b>\$ 36,000</b>
<b>Public Way Aesthetics</b>		
Acid Etching Removal/Prevention	\$ -	\$ -
Landscaping (plants, watering)	\$ 13,000	\$ 13,000
Facade Enhancement Program	\$ 27,650	\$ 15,000
Way Finding/Signage	\$ 11,361	\$ 5,000
Streetscape Elements	\$ 3,500	\$ 3,500
Public Art	\$ 3,500	\$ 3,500
Sidewalk maintenance - materials	\$ -	\$ -
Sidewalk maintenance - service contract	\$ 75,500	\$ 75,500
Maintenance - on-staff personnel	\$ -	\$ -
City permits	\$ -	\$ -
Green building incentive program	\$ 4,000	\$ 4,000
	<b>\$ 138,511</b>	<b>\$ 119,500</b>
<b>Sustainability and Public Places</b>		
Garbage/recycling material programs	\$ -	\$ -
Small business energy efficiency retrofits	\$ -	\$ -
Public Transit Enhancements	\$ -	\$ -
Bicycle Transit Enhancements	\$ 1,500	\$ 1,500
Bicycle valet	\$ -	\$ -
Public places (install People Spots)	\$ 4,000	\$ 4,000
Sustainability programs	\$ 12,500	\$ -
	<b>\$ 18,000</b>	<b>\$ 5,500</b>
<b>Economic Business Development</b>		
Site Marketing	\$ 1,500	\$ 1,500
Group Purchasing Program	\$ -	\$ -
Supplemental Transit	\$ -	\$ -
Shuttle Service Non-Personnel Expenses	\$ 5,400	\$ 2,500
Shuttle Service Personnel Expenses	\$ -	\$ -
Wi-Fi District Infrastructure/Maintenance	\$ -	\$ -

Strategic Planning	\$	2,000	\$	1,000
Economic Impact Study, Market Study, Brandir	\$	10,650	\$	5,000
Master Planning	\$	-	\$	-
SSA Designation	\$	-	\$	-
	\$	<b>19,550</b>	\$	<b>10,000</b>
<b>Safety Programs</b>				
Public Way Surveillance Cameras/Maint.	\$	-	\$	-
Safety Improvement Programs- rebates	\$	1,500	\$	1,500
Security Patrol Services	\$	-	\$	-
Panhandling Abatement	\$	-	\$	-
	\$	<b>1,500</b>	\$	<b>1,500</b>
<b>SSA Management</b>				
SSA Annual Report	\$	500	\$	500
SSA Audit	\$	3,050	\$	3,200
Bookkeeping	\$	3,250	\$	3,250
Office Rent	\$	3,975	\$	3,795
Office Utilities	\$	1,325	\$	1,325
Office Supplies	\$	2,494	\$	2,494
Office Equipment Lease/Maintenance	\$	836	\$	836
Office Printing	\$	-	\$	-
Postage	\$	300	\$	300
Commission Meetings and Trainings	\$	500	\$	500
Subscriptions/Dues	\$	-	\$	-
SSA Bank Account Fees	\$	-	\$	-
Loan interest incurred by Service Provider	\$	-	\$	-
Monitoring/Compliance	\$	-	\$	-
Equipment Purchase/Maintenance	\$	-	\$	-
Supplies	\$	-	\$	-
Storage Space Fees	\$	-	\$	-
Liability/Property Insurance	\$	720	\$	720
Conferences & Training	\$	2,500	\$	1,500
IT Monitoring Services	\$	-	\$	-
	\$	<b>19,450</b>	\$	<b>18,420</b>
<b>Personnel</b>				
Executive Director	\$	25,000	\$	25,000
Director of Marketing	\$	11,500	\$	11,500
Business Services Manager	\$	7,500	\$	7,500
	\$	<b>44,000</b>	\$	<b>44,000</b>
<b>Total expense</b>	\$	<b>265,761</b>	\$	<b>227,920</b>
<b>Total income</b>	\$	<b>272,949</b>	\$	<b>228,400</b>
<b>Net</b>	\$	<b>7,188</b>	\$	<b>480</b>