

**ANDERSONVILLE - SSA #22
GREEN BUILDING INCENTIVE PROGRAM
REBATE APPLICATION**

PROJECT ADDRESS:			
Street Address	City	State	Zip

APPLICANT INFORMATION:
Business name or property owner (i.e., entity to which rebate check should be made)

Street Address	City	State	Zip
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CONTACT PERSON:
Name

Home Telephone	Work Telephone
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Fax Number	E-mail
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CREDIT CARD INFORMATION:			
Card Number	Expiration	CVV	Type of Card

Indicate whether the Applicant is a tenant, business and/or property owner	
Tenant	
Business and property owner	
Owner of property but not of current business	

Indicate whether the Applicant is an individual or legal entity and, if legal entity, indicate the type of entity below.			
Individual		Limited Partnership	
Business Corporation		Limited Liability Company	
Not-for-Profit Corporation		Joint Venture	
General Partnership		Sole Proprietorship	
Other Entity (please specify)			

Date of incorporation of organization, if applicable:	
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If Applicant is a private corporation, partnership or limited liability company, list below the name, business address and percentage of ownership interest or control of each partner, member or owner.

Name	Business Address	% Interest Control

If Applicant is a public or non-profit corporation, list names and titles of the executive officers and directors/board members of the corporation.

Name	Title

PROPERTY OWENER INFORMATION (if Applicant is not the Property Owner):

Individual or Company

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Street Address

City

State

Zip

Contact Person if Company

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Home Telephone

Work Telephone

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Fax Number

E-mail

TENANT INFORMATION (If Applicant is property owner but not business owner):

Business Name

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Owner's Name

Type of Business

Monthly Rent (net of taxes, insurance, etc.)

Eco-Andersonville Sustainable Business Certification Status:			
Certified (mark if applicable)		Certification Date	
Certification Tier		Goal Certification Tier	
Applied for Certification		Application Date	
Target Date for Certification		Property Owner Not Applied for Certification	

PROJECT DESCRIPTION:

PROJECT OUTCOME RELATED TO PERFORMANCE:

Describe reason that project falls under the guidelines of the Green Building Incentive Program, what the goals of the project are (i.e. percent of energy use reduction, amount of water conservation, amount of reduction in toxic materials or emissions, etc.)

(attach spreadsheet with calculations of project outcome calculation)

NEEDS STATEMENT:

Describe why you are requesting funding from the Andersonville Green Building Incentive Program to complete the proposed project.

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Has the property received a rebate through the program before?

YES		NO	
If yes, when:			

Have you or your company received a rebate through this program for another property?

YES		NO	
If yes, when:			

Will you or your company be applying for any other rebate program, SBIF funding, or any other grant monies for this project?

YES		NO	
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If yes, please provide details including expected rebate or funding program, application date, projected rebate check date, rebate check amount expected, status of funding or rebate program application :

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The Applicant asserts that the preceding information is true and correct.

(signature & date)

The Applicant fully understands that all work must comply with the Andersonville SSA #22 Green Building Incentive Program Guidelines and be approved by the Green Building Incentive Review Committee. The project is not considered approved until the Applicant receives a Notice to Proceed letter. If the project changes after the Applicant has received a Notice to Proceed letter, the Applicant will have to resubmit all changes and have them approved. If changes are not approved, the applicant will not receive a rebate.

The Applicant agrees to comply with all City of Chicago, ADA, State of Illinois, Federal and Andersonville SSA #22 Green Building Incentive Program guidelines and the specific recommendations of the Green Building Incentive Fund Review Committee.

The Applicant must furnish energy or resource use data (if applicable) for the previous 12 -15 months in the application that is directly related to the project before any rebate is issued. The Applicant also agrees to furnish at least the following 12 months' energy or resource use data so that the environmental outcomes of the project can be tracked. The applicant further understands that positive outcomes of the business' project may be marketed to the community as part of promotion of the Green Building Incentive Program. The applicant waives the right to pursue litigation against Andersonville Development Corporation or other parties for promoting the positive outcomes of a business' project.

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Applicant agrees to pay a \$30 non-refundable fee payable to the Andersonville Development Corporation to cover administrative costs.

If the Applicant is the property owner, he/she certifies that he/she will not sell the property within two years of application date.

If the Applicant is a tenant he/she certifies that he/she will remain in the property for the next two years.

The Applicant understands that he/she must submit detailed cost documentation, including cancelled checks/credit card receipts and invoices once the project has been completed.

Application is complete when the Applicant has submitted the following and has received written approval of the project:
- \$30 non-refundable processing fee
- Energy or resource use data (if applicable) for the previous 12 -15 months
- Detailed plans, drawings, or specifications for the project, as appropriate per project.
Detailed cost estimates from two different contractors, if contractor is needed for installation or work (not including yourself if you intend to do the work).

PLEASE PRINT OUT ATTACHED APPLICATION SIGNATURE SHEET AND RETURN TO ANDERSONVILLE DEVELOPMENT CORPORATION

APPLICATION CHECKLIST:	
	Completed Application
	\$30 Non-Refundable Processing Fee
	Photos of existing building and area surrounding the proposed project
	Detailed plans, drawings, or specifications for the project, as appropriate
	Detailed cost estimates from two different contractors (see attached worksheet)

REMEMBER, DO NOT START WORK UNTIL THE PROJECT HAS BEEN APPROVED!

