

Commissioners:

Andersonville SSA #22

Rolando Esparza
Property owner, 5643 N. Clark

Farah Essa
*Lake Shore Schools/
Property owner, 5611 N. Clark*

Mike Sullivan
*The SOFO TAP, 4923 N. Clark/
Property Owner*

Andy Peters
TrueNorth, 5507 N. Clark

Pete Valavanis
Property owner, 5225 N. Clark

Nadeen Kieren
Property owner, 5357 N. Ashland

Staff:

Sara Dinges
Executive Director

Joelle Scillia
Director of Marketing

David Oakes
Business Services Manager

Laura Austin
Community and Events Manager

Commissioners attending: Farah Essa, Andy Peters, Rolando Esparza, Mike Sullivan, Pete Valavanis, and Nadeen Kieren.

Andersonville Chamber Staff: Sara Dinges and David Oakes

Call to Order at 9:31 AM

Public Comment Period-None at this time.

Meeting Minutes to be reviewed at the May 21 meeting will be both January 29, 2019 Meeting Minutes and April 9, 2019 meeting minutes.

Motion to approve meeting minutes from May 21 and January 29 by Kieren. Sullivan Second.

Financial Report

Follow up to the Audit Report. We did have an error where we paid out 13 monthly personnel payments (instead of 12) and we were able to rectify the mistake. Our Audit was submitted to the city with zero findings by May 1st.

Our financials & cash flow are on track, and our balance sheet is healthy. Account payable is capturing our monthly bills such as 4 Cleanslate payments, 1 Brightview payments and Chamber administration payments.

P&L

P&L is on target and a little ahead YTD than we were last year. Landscaping is now a monthly payment, and we have made a few of those payments earlier than last year, which is why we are slightly ahead of last year. Monthly payments for sidewalk maintenance have been made for the first quarter for Cleanslate, as well as our second snow removal installment.

Motion to approve Financial Report by Essa. Second by Kieren. All in favor. Financial Report approved.

2020 Draft Budget

Included in the meeting packet is our P&L for the past two years (2017 & 2018) for a comparison as to what our actual versus our budgeted levy has looked like. The 2020 draft budget & work plan is due to the city by June 7th. It will go to the city's law department and then they send it back to us at the end of June with any comments/revisions. Our commission will vote and submit our final budget by the middle of July.

We have included a handout that shows how our Levy has changed over the last four years. There will be a 2.67% increase in the Levy. We have gotten back less

Levy than what we have applied for and DPD is looking into why this is happening. In order to ensure we have enough funding coming in to cover our budgeted programs – as well as account for increase in costs – we increased our budgeted Levy only slightly for 2020.

Our budgeted collected Levy for 2019 is \$224,111 that is an increase of 2.67% from last year. That does bring our tax rate to .4782 and our cap is .5.

Line Items (All highlighted items have had an increase or a new line item has been added)

Customer Attraction

All categories have basically remained the same and there are no new items listed.

Public Way Aesthetics

Landscaping has gone up due to our new contract with Brightview and includes weeding. This budgeted amount is more on track with market rate.

Façade Rebate program will increase by 19.76%

Sidewalk Service- We have decreased the budget to reflect more accurate numbers to reflect snow removal, litter abatement, and pressure washing.

City Permits- We have included city permits for our streetscape Kiosks

Sustainability and Public Places

Bicycle Transit enhancements- increase slightly on the maintenance, painting, and installation of our bike corrals.

Economic and Business Development

Site marketing- increase for our online available property marketing through Place Consulting.

Safety

Safety- rebate program has increased for security camera rebates.

SSA Management

SSA audit, bookkeeping, and office supplies have increased based on standard cost of living increase.

Storage Space Fee- is a new line item that was added to have a place for the new bricks and streetscape bricks that will come in later this year.

Personnel

Director of Marketing and Business Services Manager will increase by 2.50%

Motion to Approve Draft 2020 Budget by Kieren. Sullivan seconds. All in favor.

Commissioner's Applications

-Review applications

-New support letters from the new Aldermen in office

-Frank Ulher's application will be on hold until new DPD staff and Aldermen have been in place.

Service Report

Customer Attraction

-Andersonville Neighborhood Guide-Went to print last week and new guides will arrive next week and we will have a toast for the guide on June 4th at Meeting House Tavern.

-New summer rack cards are now out.

Special events coming up

-Andersonville Farmers Market

-Sidewalk Sale

-Midsommarfest

- Outdoor movie night

Public Way Aesthetics

Landscaping- will start this week for plantings

Parklets- They both have been sold to Lincoln Square and Rogers Park Business Alliance.

CDOT-will be rolling out their rapid delivery bike lane markings project after the water main project. Which will include painted bump outs around unsignaled intersections.

Streetscape Elements- We are working on a 2019-2020 streetscape maintenance plan. We are working with the Illinois Brick Company to order new pavers for the streetscape. We are looking to attach onto another production order and they will be made in late July.

We will continue to lay out a plan to replace pavers and repaint streetscape furniture to regain the integrity of our streetscape.

Motion to approve the purchase of pavers by Nadeen. Sullivan seconds. All in favor.

Light post installation- They have been installed in Lakeview and in Six Corners. The Commission proposes we split the cost of this installation between the SSA as part of neighborhood attraction and the Chamber.

Motion to approve half of the cost to come out of the SSA budget and half by the chamber pending on the approval by the Chamber Board.

Public Art Rebate Program-Nothing to report

Façade Rebate Program-Nothing to approve

Sustainability-CDOT and the 48th Ward is working with the Andersonville Chamber of Commerce to do a rapid delivery project that will restore bike lanes to Clark Street and include bump out to help with bike safety. The project will be from Winnamac to Hollywood. This project should be finished by Summer Sidewalk Sale.

Economic Development and Business Development-
Economic & Business Development

Consumer Survey-We have historically done a retail consumer survey paid for by the SSA. We have done one in 2010, 2012 and 2014.

Currently our Consumer survey is closed. We will report the finding at our next SSA meeting.

Safety Programs: Nothing to report at this time.

Personnel-Nothing to report at this time.

*Please note that on May 30th we are hosting all three of our Alderman to at a Meet & Greet Aldermanic Luncheon at the Swedish American Museum to welcome our new Aldermen.

Next meeting –July 9, 2019.

Up Coming Meetings:

- July 9
- September 10
- November 12

Motion to adjourn by Kieren at 10:34AM.

Peters second the motion

All in Favor