

## SSA #22 Commissioner Meeting Notes

September 23, 2020

**Present: David Oakes, Farah Essa, Mike Sullivan, Nadine Kiernan, Frank Uhler**

**Not Present: Rolando Esparza, Pete Valavanis, Andy Peters**

1. Mike Sullivan: **The meeting of the SSA #22 Commission is called to order. Pursuant to the applicable law and my determination that attendance by remote means is necessary because an in-person meeting is not practical or prudent due to the declared public health disaster caused by COVID-19, this meeting is conducted by videoconference.**
2. No public comments
3. Approval of August minutes
  - a. Farah and Nadine approved
4. David Oakes gave an update on the financial report and gave a summary on increased budget line items. We have been quite conservative for spending throughout the year so far in order to prepare to reduce cash flow. We now have a good idea of our cash flow and will start spending on essential items that we need. All present voted to read through all the line items and discuss and vote on all at the end of the meeting.
5. Commissioner Elections held. Unanimous Approval
  - a. Mike Sullivan | President
  - b. Frank Uhler | Treasurer
  - c. Farah Essa | Secretary
6. SSA Commission unanimously approved the following spending for the remainder of the 2020 season and budget:
  - a. **Special Events** | Halloween: \$1200
  - b. **Public Way**: | Snow Removal: Commission opted to approve the contract with Patch for unlimited plows for the season up to 28" instead of per shovel.
  - c. **Public Way** | District Landscaping
  - d. **Customer Attraction** | Website Development: \$7,000
  - e. **Customer Attraction**: Holiday Decorations. Approval of Patch Landscaping original contract of \$6,320 for the 20/21 Season. An an increase was approved for
  - f. **Customer Attraction**: Holiday PR