



**Andersonville Special Service
July 9, 2019**

Area #22

Minutes

In attendance:

Commissioners: Farah Essa, Nadeen Kieren, Pete Valavanis, Rolando Esparza

Guests: Frank Uhler, Lynn Mooney

Staff: Sara Dinges, David Oakes

- I. Call to Order – the meeting was called to order at 9:33AM by Rolando Esparza, Chair
- II. Welcome & introductions
- III. Public comment period – there were public comments made.
- IV. Approval of May 21, 2019 meeting minutes – May meeting minutes were motioned to be approved by Farah Essa. Seconded by Nadeen Kieren. Minutes approved.
- V. Financial report – The financial report is on track with the budget. We have spent a little more at this point in the year due to a higher landscaping contract with Brightview. The annual TIF Rebate has not been deposited yet and therefore is not reflected. The SSA has paid out the Neighborhood Guide printing expense as well as the Consumer Survey project under Economic Development. We expect August's levy income to be higher than the first installment of the year. The Financial Report was motioned to be approved by Nadeen Kieren. Seconded by Pete Valavanis. Financial report approved.
- VI. 2020 Budget – Sara reported that the 2020 budget has been revised to reflect the EAV provided by Cook County, \$48,976,036. Due to the new EAV, the only category adjusted from the May budget review is Streetscape Elements with an increase from \$17,062 to \$22,062. Our new estimated tax rate is .4678%, a slight decrease from .4782 in the May budget.
 - a. Vote on 2020 services – a motion to approve 2020 services included in final 2020 Budget & Work Plan was made by Farah Essa. Seconded by Pete Valavanis. All approve and motion passes.
 - b. Vote on 2020 budget -- a motion to approve 2020 budget as reflected in final 2020 Budget & Work Plan was made by Pete Valavanis. Seconded by Rolando Esparza. All approve and motion passes.
 - c. Vote on 2020 service provider agency -- a motion to approve 2020 service provider agency, the Andersonville Chamber of Commerce, was made by Farah Essa. Seconded by Rolando Esparza. All approve and motion passes.
- VII. Clark Street Lights Installation – Sara presented an updated proposal for a light installation on Clark Street. At the May SSA meeting, the Commission requested the Chamber to pay for half of the project. The Chamber board approved this request, but also requested an increased project scope (more light installations). The proposal includes five installations in 2019 at Clark and Winnemac, Berwyn, Summerdale, Balmoral and Olive. Two installations in 2020 at Clark and Carmen and Winona. And one installation in 2021 at Clark and Catalpa. Discussion took place regarding location selection, as well as continuing to prioritize district and streetscape maintenance while approving this project's expenditures.

A motion was made to approve funding the project for two years at a total of \$16,075 in 2019 and \$10,000 in 2020 by Pete Valavanis. Seconded by Farah Essa. All approve and motion passes.

VIII. Plan for 2020 RFPs – Sara reported that staff has finalized and posted RFPs for 2020 services including litter abatement, snow removal, pressure washing, landscaping and audit. Proposals are due in August and we are moving up the timeline this year to present final proposals to the Commission in September, in order to approve contractors earlier this year.

IX. Services report

a. Customer Attraction – Staff reported on Summer Sidewalk Sale (July 26-28), Outdoor Movie (August 6) and Holiday Decorations, which we are working with Patch to install earlier this year (by Small Business Saturday on 11/30).

- i. Special events
- ii. Holiday decorations

b. Public Way Aesthetics

- i. Landscaping – Staff reported on ongoing work with Brightview to landscape the planters as well as district weeding which begun on July 8, 2019.
- ii. Power washing – Staff reported on CleanSlate’s power washing services. They received positive feedback from business owners and had a very positive experience working and communicating with the crew.
- iii. Streetscape elements
- iv. Façade enhancement & green building program

1. Calo Restaurant

Green Building program to install 57 new LED bulbs. Total expense \$2,399.71. Rebate recommended by Design Review Committee: \$1,000

A motion was made to approve a \$1,000 green building rebate for Calo Restaurant by Farah Essa. Seconded by Pete Valavanis. All approve and the motion passes.

c. Sustainability & Public Places

- i. Bike corral installation – Staff reported that two bike corrals have been repainted. The remaining are being repainted and reinstalled upon schedule of street repaving and CDOT’s rapid delivery project.

d. Economic & Business Development

- i. Andersonville Consumer Survey Results – Staff reported that Commissioners are invited to the survey results presentation on Thursday, July 11 at 9AM in the ACC Conference Room.

e. Safety Programs – nothing to report

f. SSA Management – nothing to report

g. Personnel– nothing to report

X. Commissioners – Staff reported that Frank Uhler’s application will be submitted soon, given recent feedback from the City of Chicago that we no longer need Aldermanic approval letters.

XI. Reports from Chamber and ASCA

XII. Adjournment

A motion to adjourn the meeting was made by Farah Essa. Seconded by Pete Valavanis. All approve and motion passes.