



**Andersonville Special Service Area #22  
May 21, 2018**

- I. Call to Order
- II. Welcome & introductions
- III. Approval of last meeting's minutes
- IV. Financial report
- V. 2019 Draft Budget
- VI. Services report
  - a. Customer Attraction
    - i. Neighborhood Guide (print material)
    - ii. Spring events and street performers (special events)
    - iii. Concierge Tour (special events)
    - iv. Holiday decorations
  - b. Public Way Aesthetics
    - i. Landscaping
      1. Comp pricing for planters (finished)
      2. Trees (planted)
      3. Weeding
    - ii. Streetscape elements
    - iii. Façade enhancement & green building program
      1. Konak – (green building incentive) – approved by Design Review Comm.
  - c. Sustainability & Public Places
    - i. AARP Grant
  - d. Economic & Business Development
    - i. 2018 Business Attraction Guide (site marketing)
  - e. Safety Programs
    - i. Safety Incentive Program
  - f. SSA Management
  - g. Personnel
- VII. Commissioners
  - a) Officer elections
- VIII. Reports from Chamber and ASCA
- IX. Adjournment



**Andersonville SSA #22**

www.andersonville.org

**Commissioners:**

Rolando Esparza  
*Property owner, 5643 N. Clark*

Farah Essa  
*Lake Shore Schools and property  
owner, 5611 N. Clark*

Mike Sullivan  
*The SOFO TAP, 4923 N. Clark*

Andy Peters  
*TrueNorth, 5507 N. Clark*

Joanna Miner Thomas  
*Presence, 5216 N. Clark*

Pete Valavanis  
*Property owner, 5225 N. Clark*

**Staff:**

Sara Dinges  
*Executive Director*

Danny Drees  
*Membership and Communications  
Manager*

Joelle Scillia  
*Marketing Director*

David Oakes  
*Business Services Manager*

Laura Austin  
*Community and Events Manager*

March 19, 2018

Commission Meeting Minutes

Andersonville SSA #22

Commissioners attending: Mike Sullivan, Pete Valavanis, Rolando Esparza, Farah Essa, and Joanna Miner

Andersonville Chamber Staff: Sara Dinges and David Oakes

Commissioners not attending: Andy Peters

Special Guest: Nadeen Kieran

**Call to Order**

Essa called to order 9:06AM

**Approval of last meeting's minutes**

1. Motion to approve minutes by Miner. Valavanis second. Minutes approved.

**Financial report**

1. Balance sheet is healthy.
  - a. Nothing to report for end of February
2. P&L
  - a. Categories now mirror City of Chicago's category system
  - b. Simplified Budget submitted to city vs real budget-
    - i. Remaining in agenda packet for reference.
    - ii. A quick reference guide that can help with financial decisions made throughout the year.
    - iii. Requestion: add a column for year-to-date account informaiton.
  - c. Budget VS Actuals
    - i. Landscaping and Public Art
      1. Gethsemane Garden Center's Holiday Decorations payment increased a little to reflect cost of living increase.
      2. Sidewalk Cleaning 2017 end of year numbers came in lower because it was a new company, so what was bugeted was an estimate.
3. Auditors

## Service Report

### 1. 2018-2019 Neighborhood Guide

- a. The Andersonville Neighborhood Guide is going into its 13<sup>th</sup> year servicing Andersonville residents and providing customer attraction from all over the city.
- b. SSA # sponsors about \$7000 of the guide.
- c. We are changing the guide a bit to reflect current business suggestions, comments, and current demand. These changes will include more pictures of the neighborhood, advertorials, and two maps to reflect the intent of the guide of being a guide for visitors and a guide for residents for their local services.
- d. Distribution will increase from 40,000 to 45,000

### 2. Spring Events/Customer Attraction

- a. **First Fridays, Andersonville Farmers Market, Concierge Tour**
- b. **First Fridays**-Increase customer attraction by strategically program the district with street performers/buskers.
- c. **Farmers Market**
  - i. Give away tote bags to the first # customers.
  - ii. Hire musicians for opening day
  - iii. Purchase \$5 tokens to give a way
  - iv. Purchase banners for neighborhood to announce the season
- d. **Concierge Tour**- 70 concierge tour that highlights Andersonville as a district and gives participants a passport to the neighborhood.

### 3. Holiday Decorations- We will revisit looking into something that has a fresher look.

### 4. Landscaping- We are currently scheduling a meeting with Gethsemane Garden Center to discuss this year's Andersonville landscape.

- a. Action item-look into comparable landscape planter fauna design and pricing.
- b. Missing trees-311 has scheduled a replanting of trees missing along the SSA to coincide with their annual planting before Arbor Day.
- c. Streetscape elements-Planters
  - i. 48 planters and most have crumbling bricks around the base of the planters.
  - ii. A general contractor has provided cost of brick removal and painting of the bases and will cost up to \$18,000 to treat all 48 planters.

iii. Prioritize what planters need the most work first then do a few each year.

iv. We need to identify if the damage is water damage from inside the planter or wear and tear from weather throughout the years.

## **Public Way Aesthetics**

### **Façade Rebate Program/Green Building Incentive Program -**

1. Applications for review
  - a. Lost Larson- applied for both and have been pre-approved for Façade Rebate Program and have been approved for the GBIP.
    - i. sign renderings, and clarification of property owner incentives.
    - ii. \$5,464 in total grant funds awarded
  - b. Alamo Shoes- applied for both and have been pre-approved for Façade Rebate Program and have been approved for the GBIP.
    - i. Waiting on current architectural renderings to show more accurate buildout of the façade and cancelled check to contractor.
    - ii. \$6,000 in total grant funds awarded
  - c. **Motion to approve Design Review Committee recommendations for both projects by Esparza. Valavanis and Miner second**

### **Sustainability- Nothing to Report**

### **Economic Development and Business Development-Nothing to Report**

### **Safety Programs**

1. Andersonville is introducing a Security Incentive Program to help deter shoplifting, loitering, property destruction and overall neighborhood safety.
2. This program would assist in providing a rebate of up to \$500 incentive to businesses along the SSA.
  - a. Program Assistance/Outline
    - i. Quality of Camera
    - ii. Timeline of the program, permits, installation, connect to the city.
    - iii. Rights of business and pedestrians
  - b. Update application and secure supporting information before completed program FAQs.

### **Commissioners**

Nadeen Kieren's application has been moving and Nadeen has gone through training. Nadeen should be a voting member by May.

### **SSA #22-Annual Meeting**

1. Annual Meeting set for May 21, 2018

2. Vote/Reelect for President, Vice President, and officers
3. Ballot will be available for commission
4. Current Roster:
  - i. Rolando Esparza -Chair
  - ii. Mike Sullivan- 1<sup>st</sup> Vice Chair/Treasurer
  - iii. Farah Essa-2<sup>nd</sup> Vice Chair/Secretary
5. 9 max chairs for SSA #22
  - i. Identify representatives from the entire SSA
  - ii. Cultivate list and send invitation

**Next meeting**

1. Security Incentive Program
2. Façade applications if applicable
3. Available Property Map

**Next Business**

May 21, 2018

**Adjournment**

1. Sullivan motioned to adjourn. Valavanis second. Meeting adjourned.

**Andersonville SSA #22**  
**Balance Sheet**  
As of April 30, 2018

|                                     | Total                 |                            |
|-------------------------------------|-----------------------|----------------------------|
|                                     | As of Apr 30,<br>2018 | As of Apr 30,<br>2017 (PY) |
| <b>ASSETS</b>                       |                       |                            |
| <b>Current Assets</b>               |                       |                            |
| <b>Bank Accounts</b>                |                       |                            |
| Andersonville SSA #22               | 90,469                | 84,774                     |
| <b>Total Bank Accounts</b>          | <b>\$ 90,469</b>      | <b>\$ 84,774</b>           |
| <b>Accounts Receivable</b>          |                       |                            |
| Accounts Receivable                 | 0                     | 0                          |
| <b>Total Accounts Receivable</b>    | <b>\$ 0</b>           | <b>\$ 0</b>                |
| <b>Other Current Assets</b>         |                       |                            |
| Due from the City of Chicago        | 53,848                | 38,775                     |
| Prepaid Expenses                    | 0                     | 0                          |
| <b>Total Other Current Assets</b>   | <b>\$ 53,848</b>      | <b>\$ 38,775</b>           |
| <b>Total Current Assets</b>         | <b>\$ 144,317</b>     | <b>\$ 123,549</b>          |
| <b>TOTAL ASSETS</b>                 | <b>\$ 144,317</b>     | <b>\$ 123,549</b>          |
| <b>LIABILITIES AND EQUITY</b>       |                       |                            |
| <b>Liabilities</b>                  |                       |                            |
| <b>Current Liabilities</b>          |                       |                            |
| <b>Accounts Payable</b>             |                       |                            |
| Accounts Payable                    | 2,700                 | 2,829                      |
| <b>Total Accounts Payable</b>       | <b>\$ 2,700</b>       | <b>\$ 2,829</b>            |
| <b>Total Current Liabilities</b>    | <b>\$ 2,700</b>       | <b>\$ 2,829</b>            |
| <b>Total Liabilities</b>            | <b>\$ 2,700</b>       | <b>\$ 2,829</b>            |
| <b>Equity</b>                       |                       |                            |
| Retained Earnings                   | 77,649                | 67,770                     |
| Net Income                          | 63,968                | 52,950                     |
| <b>Total Equity</b>                 | <b>\$ 141,617</b>     | <b>\$ 120,720</b>          |
| <b>TOTAL LIABILITIES AND EQUITY</b> | <b>\$ 144,317</b>     | <b>\$ 123,549</b>          |

**Andersonville SSA #22**  
**Profit and Loss**  
 January - April, 2018

|   | <u>Total</u>           |                        |
|---|------------------------|------------------------|
|   | <u>Jan - Apr, 2018</u> | <u>Jan - Apr, 2017</u> |
|   |                        | (PY)                   |
| <b>Income</b>                           |                        |                        |
| <b>Tax levy</b>                         |                        |                        |
| 2011 Tax Levy                           |                        | -5,222                 |
| 2012 Tax Levy                           |                        | -31                    |
| 2013 Tax Levy                           | -2,612                 | -2,024                 |
| 2014 Tax Levy                           | -1,252                 | -37                    |
| 2015 Tax Levy                           | -417                   | 5,889                  |
| 2016 Tax Levy                           | 69                     | 115,396                |
| 2017 Tax Levy                           | 109,648                |                        |
| Interest                                | 0                      | 1                      |
| TIF Rebate - City Fund 338              |                        | -1,425                 |
| <b>Total Tax levy</b>                   | <b>\$ 105,437</b>      | <b>\$ 112,547</b>      |
| <b>Total Income</b>                     | <b>\$ 105,437</b>      | <b>\$ 112,547</b>      |
| <b>Gross Profit</b>                     | <b>\$ 105,437</b>      | <b>\$ 112,547</b>      |
| <b>Expenses</b>                         |                        |                        |
| <b>Programs</b>                         |                        |                        |
| <b>Customer Attraction</b>              |                        |                        |
| Special events                          | 500                    |                        |
| <b>Total Customer Attraction</b>        | <b>\$ 500</b>          | <b>\$ 0</b>            |
| <b>Public Way Aesthetics</b>            |                        |                        |
| Facade Enhancement Program - Rebates    |                        | 5,555                  |
| Green Building Incentive Program        | 250                    | 1,500                  |
| Landscaping                             |                        | 2,100                  |
| <b>Public Way Maintenance</b>           |                        |                        |
| Sidewalk cleaning                       |                        | 8,316                  |
| Sidewalk snowplowing                    |                        | 16,527                 |
| <b>Total Public Way Maintenance</b>     | <b>\$ 0</b>            | <b>\$ 24,843</b>       |
| Sidewalk Maintenance - Service Contract | 19,332                 |                        |
| Streetscape Elements                    | 2,928                  | 267                    |
| <b>Total Public Way Aesthetics</b>      | <b>\$ 22,510</b>       | <b>\$ 34,265</b>       |
| <b>Total Programs</b>                   | <b>\$ 23,010</b>       | <b>\$ 34,265</b>       |
| <b>SSA Management</b>                   |                        |                        |
| Liability/Property Insurance            | 247                    | 247                    |
| Office equipment lease & maint.         | 279                    | 279                    |
| Office rent                             | 1,402                  | 1,402                  |
| Office supplies                         | 831                    | 831                    |
| Office Utilities/Telephone              | 300                    | 300                    |
| Program support                         |                        | 12,786                 |
| Service provider admin support          | 14,617                 | 9,497                  |
| SSA Audit                               | 793                    |                        |

|                             |           |               |           |               |
|-----------------------------|-----------|---------------|-----------|---------------|
| <b>Total SSA Management</b> | <b>\$</b> | <b>18,468</b> | <b>\$</b> | <b>25,342</b> |
| <b>Total Expenses</b>       | <b>\$</b> | <b>41,478</b> | <b>\$</b> | <b>59,607</b> |
| <b>Net Operating Income</b> | <b>\$</b> | <b>63,960</b> | <b>\$</b> | <b>52,940</b> |
| <b>Other Income</b>         |           |               |           |               |
| <b>Interest Income</b>      |           | 9             |           | 10            |
| <b>Total Other Income</b>   | <b>\$</b> | <b>9</b>      | <b>\$</b> | <b>10</b>     |
| <b>Net Other Income</b>     | <b>\$</b> | <b>9</b>      | <b>\$</b> | <b>10</b>     |
| <b>Net Income</b>           | <b>\$</b> | <b>63,968</b> | <b>\$</b> | <b>52,950</b> |

Thursday, May 17, 2018 07:10:56 AM GMT-7 - Accrual Basis



**Andersonville SSA #22  
Transaction List by Date  
January - April, 2018**

| Date       | Transaction Type     | Num         | Posting | Name                                   | Account               | Split   | Amount  |
|------------|----------------------|-------------|---------|--|-----------------------|---|---------|
| 01/01/2018 | Bill                 |             | Yes     | Andersonville Chamber of Commerce      | Accounts Payable      | -Split-   | 4,419   |
| 01/01/2018 | Bill Payment (Check) | 1940        | Yes     | Andersonville Chamber of Commerce      | Andersonville SSA #22 | Accounts Payable  | -4,419  |
| 01/01/2018 | Bill Payment (Check) | 1941        | Yes     | Patch Landscaping and Snow Removal Inc | Andersonville SSA #22 | Accounts Payable  | -13,460 |
| 01/02/2018 | Bill                 |             | Yes     | Patch Landscaping and Snow Removal Inc | Accounts Payable      | Programs:Public Way Aesthetics Sidewalk Maintenance - Service Contract  | 13,460  |
| 01/03/2018 | Bill Payment (Check) | 1942        | Yes     | Lucas Contracting LLC                  | Andersonville SSA #22 | Accounts Payable  | -580    |
| 01/18/2018 | Bill Payment (Check) | 1943        | Yes     | Cleanslate                             | Andersonville SSA #22 | Accounts Payable  | -2,079  |
| 01/22/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | -Split-   | 1,244   |
| 01/31/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | Interest Income   | 1       |
| 01/31/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | Tax levy:2017 Tax Levy  | 108     |
| 01/31/2018 | Bill                 | 2268        | Yes     | Cleanslate                             | Accounts Payable      | Programs:Public Way Aesthetics:Public Way Maintenance Sidewalk cleaning | 2,200   |
| 02/01/2018 | Bill                 | 2017-00946  | Yes     | Andersonville Chamber of Commerce      | Accounts Payable      | -Split-   | 4,419   |
| 02/14/2018 | Bill Payment (Check) | 1944        | Yes     | Cleanslate                             | Andersonville SSA #22 | Accounts Payable  | -2,200  |
| 02/14/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | -Split-   | 748     |
| 02/22/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | Tax levy:2017 Tax Levy  | 10,349  |
| 02/23/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | Tax levy:Interest   | 0       |
| 02/28/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | Tax levy:2017 Tax Levy  | 6,538   |
| 02/28/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | Interest Income   | 0       |
| 02/28/2018 | Bill                 | 2302        | Yes     | Cleanslate                             | Accounts Payable      | Programs:Public Way Aesthetics Sidewalk Maintenance - Service Contract  | 2,200   |
| 02/28/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | Tax levy:2016 Tax Levy  | 104     |
| 03/01/2018 | Bill                 | SSA201803   | Yes     | Andersonville Chamber of Commerce      | Accounts Payable      | -Split-   | 4,419   |
| 03/02/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | Tax levy:2017 Tax Levy  | 20,350  |
| 03/07/2018 | Bill Payment (Check) | 1945        | Yes     | Lowercase Productions                  | Andersonville SSA #22 | Accounts Payable  | -565    |
| 03/07/2018 | Bill Payment (Check) | 1946        | Yes     | Andersonville Chamber of Commerce      | Andersonville SSA #22 | Accounts Payable  | -8,838  |
| 03/07/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | -Split-   | 8,069   |
| 03/09/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | Tax levy:2017 Tax Levy  | 35,142  |
| 03/14/2018 | Bill Payment (Check) | 1948        | Yes     | Cleanslate                             | Andersonville SSA #22 | Accounts Payable  | -2,200  |
| 03/15/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | Tax levy:2017 Tax Levy  | 22,787  |
| 03/31/2018 | Bill                 | 2337        | Yes     | Cleanslate                             | Accounts Payable      | Programs:Public Way Aesthetics Sidewalk Maintenance - Service Contract  | 2,200   |
| 03/31/2018 | Bill                 | 17aSSA22331 | Yes     | The A.C.T. Group                       | Accounts Payable      | SSA Management:SSA Audit  | 793     |
| 03/31/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | Interest Income   | 3       |
| 04/01/2018 | Bill                 | SSA201804   | Yes     | Andersonville Chamber of Commerce      | Accounts Payable      | -Split-   | 4,419   |
| 04/01/2018 | Bill Payment (Check) | 1949        | Yes     | Andersonville Chamber of Commerce      | Andersonville SSA #22 | Accounts Payable  | -4,419  |
| 04/09/2018 | Bill                 |             | Yes     | Chicago Mindful Psychotherapy          | Accounts Payable      | Programs:Public Way Aesthetics Green Building Incentive Program         | 250     |
| 04/11/2018 | Bill Payment (Check) | 1950        | Yes     | Chicago Mindful Psychotherapy          | Andersonville SSA #22 | Accounts Payable  | -250    |
| 04/11/2018 | Bill Payment (Check) | 1951        | Yes     | Cleanslate                             | Andersonville SSA #22 | Accounts Payable  | -2,200  |
| 04/18/2018 | Bill Payment (Check) | 1952        | Yes     | The A.C.T. Group                       | Andersonville SSA #22 | Accounts Payable  | -793    |
| 04/30/2018 | Deposit              |             | Yes     |  | Andersonville SSA #22 | Interest Income   | 4       |
| 04/30/2018 | Bill                 |             | Yes     | Andersonville Development Corporation  | Accounts Payable      | Programs:Customer Attraction:Special events                             | 500     |
| 04/30/2018 | Bill                 | 2376        | Yes     | Cleanslate                             | Accounts Payable      | Programs:Public Way Aesthetics:Sidewalk Maintenance - Service Contract  | 2,200   |

**ANDERSONVILLE - SSA #22  
GREEN BUILDING INCENTIVE PROGRAM  
REBATE APPLICATION**

**PROJECT ADDRESS:**

|  |                                |                            |                             |
|--|--------------------------------|----------------------------|-----------------------------|
| 5150 N. Clark St.<br><small>Street Address</small> | Chicago<br><small>City</small> | IL<br><small>State</small> | 60640<br><small>Zip</small> |
|--|--------------------------------|----------------------------|-----------------------------|

**APPLICANT INFORMATION:**

Konak Pizza and Grill  
Business name or property owner (i.e. entity to which rebate check should be made)

|  |                                |                            |                             |
|--|--------------------------------|----------------------------|-----------------------------|
| 5150 N. Clark St.<br><small>Street Address</small> | Chicago<br><small>City</small> | IL<br><small>State</small> | 60640<br><small>Zip</small> |
|--|--------------------------------|----------------------------|-----------------------------|

**CONTACT PERSON:**

Art ALOVA  
Name

|   |   |
|---|---|
| 773-815-0942<br><small>Home Telephone</small> | 773-271-6688<br><small>Work Telephone</small> |
|---|---|

|                           |                       |
|---------------------------|-----------------------|
| <small>Fax Number</small> | <small>E-mail</small> |
|---------------------------|-----------------------|

**CREDIT CARD INFORMATION:**

|   |                                    |                           |                                     |
|---|------------------------------------|---------------------------|-------------------------------------|
| 4798 5312 1896 8313<br><small>Card Number</small> | 07-21<br><small>Expiration</small> | 680<br><small>CVV</small> | VISA<br><small>Type of Card</small> |
|---|------------------------------------|---------------------------|-------------------------------------|

Indicate whether the Applicant is a tenant, business and/or property owner

|   |                                     |
|---|-------------------------------------|
| Tenant  | <input checked="" type="checkbox"/> |
| Business and property owner                   | <input type="checkbox"/>            |
| Owner of property but not of current business | <input type="checkbox"/>            |

Indicate whether the Applicant is an individual or legal entity and, if legal entity, indicate the type of entity below.

|                               |                                     |                           |                          |
|-------------------------------|-------------------------------------|---------------------------|--------------------------|
| Individual                    | <input checked="" type="checkbox"/> | Limited Partnership       | <input type="checkbox"/> |
| Business Corporation          | <input type="checkbox"/>            | Limited Liability Company | <input type="checkbox"/> |
| Not-for-Profit Corporation    | <input type="checkbox"/>            | Joint Venture             | <input type="checkbox"/> |
| General Partnership           | <input type="checkbox"/>            | Sole Proprietorship       | <input type="checkbox"/> |
| Other Entity (please specify) | <input type="checkbox"/>            |                           |                          |

Date of incorporation of organization, if applicable:

If Applicant is a private corporation, partnership or limited liability company, list below the name, business address and percentage of ownership interest or control of each partner, member or owner.

| Name | Business Address | * Interest Control |
|------|------------------|--------------------|
|      |                  |                    |
|      |                  |                    |
|      |                  |                    |

If Applicant is a public or non-profit corporation, list names and titles of the executive officers and directors/board members of the corporation.

| Name | Title |
|------|-------|
|      |       |
|      |       |
|      |       |

**PROPERTY OWNER INFORMATION** (if Applicant is not the Property Owner):

Romanian Village

Individual or Company

5154 N. Clark St.

Street Address

Chicago

City

IL

State

60640

Zip

Moses

Contact Person if Company

Home Telephone

773-406-8254

Work Telephone

Fax Number

E-mail

**TENANT INFORMATION** (if Applicant is property owner but not business owner):

Business Name

Owner's Name

Type of Business

Monthly Rent (net of taxes, insurance, etc.)

| <u>Eco-Andersonville Sustainable Business Certification Status:</u> |  |  |   |
|---|--|--|---|
| Certified (mark if applicable)                                      |  | Certification Date                           |   |
| Certification Tier  |  | Goal Certification Tier                      |   |
| Applied for Certification   |  | Application Date                             |   |
| Target Date for Certification                                       |  | Property Owner Not Applied for Certification | X |

PROJECT DESCRIPTION:

- LED lights for dining room / kitchen / restrooms
- Restroom occupancy sensors
- Cooler strip curtain
- Cooler auto door closer
- EC Motor ~~on~~for cooler

PROJECT OUTCOME RELATED TO PERFORMANCE:

Describe reason that project falls under the guidelines of the Green Building Incentive Program, what the goals of the project are (i.e. percent of energy use reduction, amount of water conservation, amount of reduction in toxic materials or emissions, etc.)

(attach spreadsheet with calculations of project outcome calculation)

Energy savings (kWh) = 11,524

**NEEDS STATEMENT:**

Describe why you are requesting funding from the Andersonville Green Building Incentive Program to complete the proposed project.

To help pay for the upgrades in order to obtain energy reduction.

Has the property received a rebate through the program before?

YES

NO

X

If yes, when

Have you or your company received a rebate through this program for another property?

YES

NO

X

If yes, when

Will you or your company be applying for any other rebate program, SBIF funding, or any other grant monies for this project?

YES

X

NO

If yes, please provide details including expected rebate or funding program, application date, projected rebate check date, rebate check amount expected, status of funding or rebate program application:

COMEd Small Business Incentive Program

Contact Sydney Fitch for more information

608-770-3745

Sydney will apply for incentive money if Andersonville approves project. Application has not been submitted yet. Incentives expected: \$1,172.20

4-3-18

The Applicant asserts that the preceding information is true and correct

*Estefania Alvarez*

(signature & date)

The Applicant fully understands that all work must comply with the Andersonville SSA #22 Green Building Incentive Program Guidelines and be approved by the Green Building Incentive Review Committee. The project is not considered approved until the Applicant receives a Notice to Proceed letter. If the project changes after the Applicant has received a Notice to Proceed letter, the Applicant will have to resubmit all changes and have them approved. If changes are not approved, the applicant will not receive a rebate.

The Applicant agrees to comply with all City of Chicago, ADA, State of Illinois, Federal and Andersonville SSA #22 Green Building Incentive Program guidelines and the specific recommendations of the Green Building Incentive Fund Review Committee.

The Applicant must furnish energy or resource use data (if applicable) for the previous 12 -15 months in the application that is directly related to the project before any rebate is issued. The Applicant also agrees to furnish at least the following 12 months' energy or resource use data so that the environmental outcomes of the project can be tracked. The applicant further understands that positive outcomes of the business' project may be marketed to the community as part of promotion of the Green Building Incentive Program. The applicant waives the right to pursue litigation against Andersonville Development Corporation or other parties for promoting the positive outcomes of a business' project.

The Applicant agrees to pay a \$30 non-refundable fee payable to the Andersonville Development Corporation to cover administrative costs.

If the Applicant is the property owner, he/she certifies that he/she will not sell the property within two years of application date.

If the Applicant is a tenant he/she certifies that he/she will remain in the property for the next two years.

The Applicant understands that he/she must submit detailed cost documentation, including cancelled checks/credit card receipts and invoices once the project has been completed.

**Application is complete when the Applicant has submitted the following and has received written approval of the project:**

- \$30 non-refundable processing fee
- Energy or resource use data (if applicable) for the previous 12 -15 months
- Detailed plans, drawings, or specifications for the project, as appropriate per project
- Detailed cost estimates from two different contractors, if contractor is needed for installation or work (not including yourself if you intend to do the work)

**PLEASE PRINT OUT ATTACHED APPLICATION SIGNATURE SHEET AND RETURN TO ANDERSONVILLE DEVELOPMENT CORPORATION**

**APPLICATION CHECKLIST:**

|   |
|---|
| Completed Application   |
| \$30 Non-Refundable Processing Fee  |
| Photos of existing building and area surrounding the proposed project           |
| Detailed plans, drawings, or specifications for the project, as appropriate     |
| Detailed cost estimates from two different contractors (see attached worksheet) |

**REMEMBER, DO NOT START WORK UNTIL THE PROJECT HAS BEEN APPROVED!**

**GREEN BUILDING INCENTIVE PROGRAM BUDGET WORKSHEET**

Konak Pizza + Grill  
Business Name

5150 N. Clark St.  
Street Address

Chicago  
City

IL  
State

60640  
Zip

Date of Submission

Please place an itemized budget in the table below. Remember you are required to obtain **two** estimates before the Facade Incentive Review Committee will consider your proposal.

| Expense  | Bid 1         | Bid 2 |
|--|---------------|-------|
| LED Lighting   | \$ 323.44     |       |
| EC Energy Efficient Motor for Walk in Cooler                                   | \$ 79.00      |       |
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| <b>TOTAL COST:</b>   | <b>402.44</b> |       |
| <b>AMOUNT OF REBATE REQUESTED:</b><br>(Up to 75% of total costs up to \$1,000) |               |       |
| <b>REMAINING COST:</b>   |               |       |